

RE: Procurement of Human Resources

From: Julie Williams <julie.williams@gov.ab.ca>
To: Peter Lemieux <peter.lemieux@gov.ab.ca>; Rob Sapinsky <rob.sapinsky@gov.ab.ca>; Marlin Degrand <marlin.degrand@gov.ab.ca>
Date: Sat, 12 Feb 2022 09:29:53 -0700

Hi Peter,

Recommend we have an hourly rate and a stand-by fee (waiting to work/ on call) in mind, perhaps industry rate that would be a starting point. Need scope of work, start and end date. If the scope of work involves several days, you may consider per diems – a daily rate for all expenses – meals, lodging etc. Also, determine how fuel will be paid, suggest direct compensated expense, or we can issue fuel cards.

We would add the negotiated terms, as outlined above into the contract agreements. If they do not have a numbered company, we may need an temporary salary employment contracts to have liability and insurance covered. We should connect with RMI and PSC to confirm, which I can do.

Contracts to numbered company, we need the business name/ number, name, contact number, address for the contract.

I will follow-up with what is needed for contract direct to an individual.

Julie

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From: Peter Lemieux <peter.lemieux@gov.ab.ca>
Sent: Saturday, February 12, 2022 8:27 AM
To: Julie Williams <Julie.Williams@gov.ab.ca>; Rob Sapinsky <Rob.Sapinsky@gov.ab.ca>; Marlin Degrand <Marlin.Degrand@gov.ab.ca>
Subject: Procurement of Human Resources

Good morning Julie, it is becoming more apparent that our hope of getting qualified equipment operators within the GoA was a tad over zealous. As such, I would like to try and entice commercial operators to work for us. Can you kindly provide me some points I need to consider for my pitch? For example, what do I say in terms of contract, compensation, expenses etc?

Peter

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